

## January 2019 Extended Hours Events

@ PA CareerLink® - Chester County

## January 9<sup>th</sup> Events

Understanding Your Transferable Job Skills with TORQ Learn how to use your PA CareerLink account to do more than just search for jobs. Discover the transferable skills from your work history and education, then see what new employment and educational opportunities may be available to you.	4:30 pm to 6:30 pm
Start Today and Retire Tomorrow (STaRT) Workshop  Start Your "Financial Resolution" Today! This workshop is being offered by the PA  Department of Banking and Securities discusses saving and retirement planning. The goal of the workshop is to help you determine what your retirement goals are and how to help you get there.	5:00 pm to 6:00 pm

## January 23<sup>rd</sup> Events

Resume Critique Workshop Revamp your resume and learn how to get your resume through an ATS - Applicant Tracking System. Please bring a copy of your resume and it will be critiqued.	4:30 pm to 6:30 pm
Mock Interview Workshop  Don't Get caught off guard, attend this interactive workshop to help prepare for your next interview. Mock Interview with 'staffing agency reps' while learning about some of their job openings at the same time!	5:00 pm to 7:00 pm
Successful New Year's Resolutions Workshop Tips to help you make the change you want this year: setting achievable goals, breaking long term goals into small steps, identifying and addressing common blocks to keeping resolutions, and pushing through setbacks to reach success.	5:00 pm to 6:00 pm

To Register for any of these Workshops, Follow the Directions on the Reverse Side of this Flyer.



## To Register for Workshops:

You will need to enter your Keystone ID and Password to register for workshops.

Log on to your PA CareerLink® account at: <a href="www.pacareerlink.pa.gov">www.pacareerlink.pa.gov</a>
If you do not have an account, select the 'Register' button at the top of the page to create a PA CareerLink® account.

Select 'Events' from the blue navigation bar near the top of the screen. From the drop down menu, Choose 'Search Events'.

To narrow your search for Chester County events, Select 'Chester' from the County List in the menu next to the calendar.

Navigate through the calendar and select the workshop you want to register for by clicking on the workshop.

A black pop-up box will appear and provide you a short summary of the workshop.

If interested in registering for this workshop, select the 'Register' button.

You have successfully registered for the workshop!

To view all workshops/events that you have registered for, Select 'Events' from the blue navigation bar near the top of the screen and, Select 'My Calendar'.