




Oaklands Corporate Center
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**Please Note - Events listed in Bold/Blue are Invite Only Events*

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Office Hours: Monday thru Friday - 8:30 am to 4:30 pm

Monday	Tuesday	Wednesday	Thursday	Friday
Nov 30 UPS Recruitment Fair 9a – 12n (MP2)	1 Integrity Staffing Recruitment Fair 9a – 12n (MP2) Jobs Today – Will They Exist Tomorrow? Workshop 9a -12n (MP1) Resume Writing and Job Search Workshop 1p – 3p (MP1)	2 Hire One Task Force Meeting 8:30a – 10:30a (MP 1) Adecco Recruitment Fair 10a – 12n (CRA) Pay It Forward Networking Workshop 10a – 12n (MP1) Coping with Job Loss 12p (CR-A) GED Testing 1p – 4p (AR)	3 OVR Recruitment Event 9a -12n (MP2) GED Testing 9a – 12:30p (AR) CareerLink – UWFSC Orientation 1:30p Holiday Safety Workshop – Safety is the Best Present 2:45p – 3:45p (MP2)	4 PREP Orientation 9:30a (MP1/2)
7 EARN Orientation 9a – 12p (CR-A) GED Testing 9a – 12:30p (AR)	8 The Impact of a Positive Workplace Attitude 9a – 11a (MP1) LinkedIn – How to Network in a Digital Age Workshop 1:30p – 3p (MP1)	9 Coping with Job Loss 12p (CR-A) GED Testing 1p – 4p (AR) Creating Goals For Your Career and Life 9am @ Chester County OIC <i>*Call 610-692-2344 to Register</i>	10 EARN Orientation 9a – 12p (CR- A) GED Testing 9a – 12:30p (AR) Prepare & Succeed, The Interview Has Arrived Workshop 9a – 12n (MP1) CareerLink-UWFSC Orientation 1:30p Know Before You Go – Inside Interview Tips Workshop 2:45p – 3:45p (MP2)	11 PREP Orientation 9:30a (MP1/2)
14 EARN Orientation 9a – 12p (CR-A) GED Testing 9a – 12:30p (AR) Developing Your Personal Brand Workshop 10a – 12n (MP1) Build an Effective 30 Second Elevator Pitch Workshop 1p - 3p (MP1)	15 Where Do I Begin? Networking and Planning for Your Job Search Workshop 9a – 12n (MP2) Resume Writing 101 Workshop 9a – 10:30a (MP1)	16 Selling Yourself Workshop 10a – 12p (MP1) Interview Strategies Workshop 1p – 3p (MP1) Coping with Job Loss 12p (CR-A) GED Testing 1p – 4p (AR)	17 EARN Orientation 9a – 12p (CR-A) GED Testing 9a – 12:30p (AR)	18 PREP Orientation 9:30a (MP1/2) Legal Aid – Custody and Support Workshop 11:30a – 12:30p (MP2)
21 EARN Orientation 9a – 12p (CR-A) United Way FSP Meeting 9a – 10:30a (MP1) Fundamentals for Starting Your Own Business 10a – 12n (MP2) GED Testing 1p – 4p (AR)	22	23 GED Testing 1p – 4p (AR)	24 EARN Orientation 9a – 12p (CR-A) GED Testing 9a – 12:30p (AR)	25 OFFICE CLOSED For Observance of Christmas Day 
28 EARN Orientation 9a – 12p GED Testing 1p – 4p (AR)	29 AlliedBarton Security Recruitment Fair 10:30a – 2p (CRA)	30 Coping with Job Loss 12p (CR-A) GED Testing 1p – 4p (AR)	31 EARN Orientation 9a – 12p (CR-A) GED Testing 9a – 12:30p (AR)	Jan 1 OFFICE CLOSED For Observance of New Year's Day 