


## VIRTUAL WORKSHOP OFFERINGS

Register for any workshop at: [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)  
Log onto your account and 'SEARCH EVENTS' to get started!

Monday	Tuesday	Wednesday	Thursday	Friday
To mitigate the spread of COVID-19, coupled with the Governor's Stay at Home Order, the PA CareerLink® Chester County and United Way Financial Stability Center's physical site is currently <u>CLOSED</u> . Residents may continue to access many of our service and programs virtually, including our workshops. Register for any our Virtual Workshop Offerings on your PA CareerLink® account at <a href="http://www.pacareerlink.pa.gov">www.pacareerlink.pa.gov</a> or contact 610-280-1031 for assistance.				1
4	5 Modern Interviewing Workshop 10 am	6 Resume Revival Workshop 10 am Cover Letter Writing Workshop 1 pm Unemployment Compensation Workshop 2 pm Car Buying – Put Yourself in the Driver's Seat Workshop 6 pm	7 Market Yourself Workshop 1 pm Public Benefits Enrollments Program Virtual Workshop 2pm	8
11 Coping with Job Loss Virtual Support Group 12 noon	12 Overcoming the Age Barrier 10 am Living on a Little: How the FSC Can Assist 10 am Resume Writing & Job Search Workshop 1 pm	13 Time Management & Your Job Search Workshop 10 am Successful Networking Workshop 1 pm Financing Your First Home Workshop 6 pm	14 Resume Revival Workshop 1 pm Surviving Tough Financial Times Workshop 3 pm	15
18 Job Search Strategies During A Pandemic Webinar 11 am <a href="#">Register Here</a>	19 Ace the Interview Workshop 10 am	20 Resume Revival Workshop 10 am Cover Letter Writing Workshop 1 pm Clean Slate & Expungement Workshop 2pm Save Like a Millionaire Workshop 6 pm	21 Assessment & Personality Tests Workshop 1 pm	22
25  MEMORIAL DAY	26 Resume Revival Workshop 1 pm	27 Overcoming the Age Barrier Workshop 10 am Linked In for Beginners Workshop 1 pm Paying for College Workshop 6 pm	28 Modern Interviewing Workshop 10 am	29

Workshop Descriptions on Reverse Side

## WORKSHOP DESCRIPTIONS

Register for any of these workshops by 'logging on' to your PA CareerLink® account with your Keystone ID/Password at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)  
Once logged on, 'Search Events' and click on individual events to register. If you need assistance, contact 610-280-1031

**Unemployment Compensation Virtual Workshop** – Legal Aid of SEPA Staff Attorney Deborah Steeves will present an update on Unemployment Compensation / Pandemic Unemployment Assistance, how and when to apply, and answer your questions.

**Modern Interviewing** - Learn modern interviewing techniques that focus on behavioral questions. You will learn how to answer the hardest questions in an interview. Mock interviews available.

**Resume Revival** - Revamp your resume and learn about how to get your resume through an ATS- Applicant Tracking System. Bring a copy of your resume to have it critiqued.

**Cover Letter Writing** - Highlight your qualifications for an employer by including a cover letter with your resume. Learn what methods to use to correspond with employers. Please bring your resume and a job description.

**Market Yourself** - Do you have a brand? Learn how to create your own personal brand and market yourself effectively.

**Time Management & Your Job Search** - Time Management is a critical element to an efficient job search. Learn tips and stay organized and focused while searching for a job.

**Successful Networking** - This workshop will provide attendees an understanding of effective networking strategies. Learn how effective networking can lead to landing a job and how to build and maintain a strong and valuable network.

**Overcoming the Age Barrier** - Receive guidance on job search issues specific to the mature worker (over 50). Learn strategies how to identify jobs if you are in this market.

**Ace the Interview** - Workshop studies the critical role of interview preparation, the skills necessary to confidently conduct an interview and the follow-up process. Mock Interviews available.

**Assessment & Personality Tests** - The pre-employment test is used more and more as part of the hiring process to determine if the candidate has the necessary skills, ability and personality traits for the job. Learn the practical tips and techniques on how to approach and handle employment testing to feel confident about taking the tests and to help you to improve your scores.

**Linked In for Beginners** – Get started with LinkedIn, the world's largest networking platform. In this workshop you'll learn to complete your profile, develop your professional network give and receive recommendations and endorsements, use LinkedIn Groups and find jobs on LinkedIn

**Benefits Enrollments Program** - MCHC staff will share information about their Benefits program and how someone can apply for all those benefits.

**Resume Writing and Job Search** - Chester County Library staff will review the fundamentals of writing a resume; format, content, tips & tricks, required and optional sections, etc.

**Financing Your First Home** - Open Hearth will facilitate this workshop. Learn about all elements of home financing - including financial readiness to purchase a home - with a focus on credit and mortgage eligibility. Register Here: [www.tinyurl.com/nrec939](http://www.tinyurl.com/nrec939) or via your PA CareerLink® account.

**Living on a Little: How the FSC Can Assist** - Receive an introduction to the Financial Stability Center. Learn about resources that are available during times of financial hardship as well as how to create a spending plan that fits your current income. Register at: <https://us02web.zoom.us/join/zoom-join?secret=7583838383&pwd=7583838383>

**Surviving Tough Financial Times** - Clarifi staff will present workshop participants with ways and options that may be available to them to manage tough financial times. Register Here: [www.tinyurl.com/nrec939](http://www.tinyurl.com/nrec939) or via your PA CareerLink® account.

**Clean Slate & Expungement** – Legal Aid of SEPA staff will facilitate this workshop. Pennsylvania's Clean Slate law allows certain criminal cases to be sealed – taken out of public view – so they cannot be used as barriers to employment, housing, etc.

**Coping with Job Loss Virtual Support Group** - Are you looking for support at this time of job loss? Join us for the support group help to share in a safe and supportive environment with others who are also experiencing job loss. Family Services Counselor will facilitate this support group.