


## VIRTUAL WORKSHOP OFFERINGS

Register for any workshop at: [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)  
Log onto your account and 'SEARCH EVENTS' to get started!

Monday	Tuesday	Wednesday	Thursday	Friday
	<b>1</b> Resume Revival Workshop 1 pm	<b>2</b> Ace the Interview Workshop 10 am  Market Yourself Workshop 1 pm  Finances for a Lifetime Workshop 6 pm Register at: <a href="http://www.tinyurl.com/nrec939">www.tinyurl.com/nrec939</a>	<b>3</b> Cover Letter Writing Workshop 10 am  CareerLink Orientation & Training Grant Information Session 1 pm	<b>4</b>
<b>7</b> <b>OFFICE CLOSED</b> For Observance of <b>Labor Day Holiday</b> 	<b>8</b> Living on a Little: How the FSC Can Assist You Workshop 10 am  Resume Writing and Job Search Workshop 10 am	<b>9</b> Overcoming the Age Barrier Workshop 10 am  Successful Networking Workshop 1pm	<b>10</b> Assessment & Personality Tests Workshop 10 am  CareerLink Orientation & Training Grant Information Session 1 pm	<b>11</b>
<b>14</b>  Coping with the New Normal Support Group 12 noon	<b>15</b> LinkedIn for Beginners Workshop 1pm  Employment Rights During COVID-19 Workshop 2 pm	<b>16</b> Resume Revival Workshop 10 am  Modern Interviewing in a Virtual Age Workshop 1 pm  Budgeting & Debt Reduction Workshop 6 pm Register online at: <a href="http://www.tinyurl.com/nrec939">www.tinyurl.com/nrec939</a>	<b>17</b> Job Search Strategies During a Pandemic Workshop 10 am  CareerLink Orientation & Training Grant Information Session 1 pm	<b>18</b>
<b>21</b>	<b>22</b> Overcoming the Age Barrier Workshop 1 pm	<b>23</b> Time Management & Job Search Workshop 10 am  Finding Your Fit Workshop 1 pm  Good Credit – How to Get It! Workshop 6 pm Register at: <a href="http://www.tinyurl.com/nrec939">www.tinyurl.com/nrec939</a>	<b>24</b> Cover Letter Writing Workshop 10 am  CareerLink Orientation & Training Grant Information Session 1 pm  Unemployment Compensation Workshop 2pm	<b>25</b>
<b>28</b>  Coping with the New Normal Support Group 12 noon	<b>29</b> Resume Revival Workshop 1pm	<b>30</b> Modern Interviewing in a Virtual Age Workshop 10 am  LinkedIn for Beginners Workshop 1 pm  Paying for College or Vocational Training Workshop 6 pm Register at: <a href="http://www.tinyurl.com/nrec939">www.tinyurl.com/nrec939</a>	<b>New</b> Virtual Orientations and Training Grant Info Sessions offered on Thursdays.  Register for any of our Virtual Workshop Offerings on your PA CareerLink® account at <a href="http://www.pacareerlink.pa.gov">www.pacareerlink.pa.gov</a> or contact 610-280-1031 for assistance.	

## WORKSHOP DESCRIPTIONS

Register for any of these workshops by 'logging on' to your PA CareerLink® account with your Keystone ID/Password at [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov)  
Once logged on, 'Search Events' and click on individual events to register. If you need assistance, contact 610-280-1031.

**Unemployment Compensation Virtual Workshop** – Legal Aid of SEPA Staff Attorney Deborah Steeves will present an update on Unemployment Compensation / Pandemic Unemployment Assistance, how and when to apply, and answer your questions.

**Modern Interviewing in the Virtual Age** - Learn modern interviewing techniques that focus on behavioral questions. You will learn how to answer the hardest questions in an interview. Mock interviews available.

**Resume Revival** - Revamp your resume and learn about how to get your resume through an ATS- Applicant Tracking System. Bring a copy of your resume to have it critiqued.

**Cover Letter Writing** - Highlight your qualifications for an employer by including a cover letter with your resume. Learn what methods to use to correspond with employers. Please bring your resume and a job description.

**Market Yourself** - Do you have a brand? Learn how to create your own personal brand and market yourself effectively.

**Time Management & Your Job Search** - Time Management is a critical element to an efficient job search. Learn tips and stay organized and focused while searching for a job.

**Successful Networking** - This workshop will provide attendees an understanding of effective networking strategies. Learn how effective networking can lead to landing a job and how to build and maintain a strong and valuable network.

**Job Search Strategies During a Pandemic** - Job search during a pandemic can be challenging and confusing. We will delve deeper into the do's and don'ts of job search during the COVID-19 pandemic. Plan to walk away with relevant tips for your job search, interviewing, networking and personal branding techniques.

**Overcoming the Age Barrier** - Receive guidance on job search issues specific to the mature worker (over 50). Learn strategies how to identify jobs if you are in this market.

**Ace the Interview** - Workshop studies the critical role of interview preparation, the skills necessary to confidently conduct an interview and the follow-up process. Mock Interviews available.

**Assessment & Personality Tests** - The pre-employment test is used more and more as part of the hiring process to determine if the candidate has the necessary skills, ability and personality traits for the job. Learn the practical tips and techniques on how to approach and handle employment testing to feel confident about taking the tests and to help you to improve your scores.

**LinkedIn for Beginners** – Get started with LinkedIn, the world's largest networking platform. In this workshop you'll learn to complete your profile, develop your professional network give and receive recommendations and endorsements, use LinkedIn Groups and find jobs on LinkedIn

**Resume Writing and Job Search** - Chester County Library staff will review the fundamentals of writing a resume; format, content, tips & tricks, required and optional sections, etc.

**Employment Rights During COVID-19** - Learn about laws around job seeker rights. Facilitated by: Legal Aid. Zoom link will be sent the morning of the event to registered participants.

**Coping with Job Loss Virtual Support Group** - Are you looking for support at this time of job loss? Join us for the support group help to share in a safe and supportive environment with others who are also experiencing job loss. Family Services Counselor will facilitate this support group.

**Living on a Little: How the Financial Stability Center Can Assist You** - Learn about resources that are available during times of financial hardship. Learn how to create a spending plan that fits your current income

**PERSONAL Financial Workshop** – Presented by Open Hearth – September topics include: Finances for a Lifetime, Budgeting & Debt Reduction, Good Credit, How to Get It, Paying for College or Vocational Training – Register online at: [www.tinyurl.com/nrec939](http://www.tinyurl.com/nrec939)